

**Llangurig Community Council**  
**AGM Meeting Minutes**  
**Tuesday 17<sup>th</sup> May 2022**  
**Llangurig Community Centre**

Minutes of AGM meeting held at the Llangurig Community Centre on Tuesday 17<sup>th</sup> May 2022 at 7pm

**In attendance:**

Cllr L Higgitt (Chairman), Cllr C Howells (Vice Chair), Cllr R Jones, Cllr D Jones, Cllr I Bound (arrived at 7.25pm).

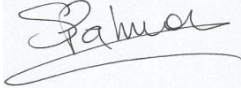
County Cllr Gareth Morgan  
County Cllr Glyn Preston  
Clerk Mrs S Palmer  
3 members of the public

1. **Apologies:** Cllr R Williams, Cllr H Pugh, Cllr P Abel.
2. **Minutes** for last AGM held on 26<sup>th</sup> April 2022 were agreed and proposed as an accurate record by Cllr C Howells and seconded by Cllr R Jones.
3. **Election of Chairperson:** Cllr R Jones proposed for Cllr L Higgitt to continue as Chair. All Cllrs present were in agreement and Cllr L Higgitt is happy to continue.
4. **Election of Vice Chairperson:** Cllr L Higgitt proposed Cllr C Howells to continue. All Cllrs present were in agreement and Cllr C Howells is happy to continue.
5. **Election of committee representatives**
  - a) **One Voice Wales:** Currently Cllr D Jones and Cllr R Williams. Cllr D Jones confirmed that he is happy to continue. Cllr R Williams to be asked and confirm the second representative at the June meeting.
  - b) **Llanidloes School Governors:** Details of a vacancy have been sent on to all Cllrs which was passed on by County Cllr Gareth Morgan. Previously Cllr H Pugh had shown an interest in joining the Governing Body. Cllr H Pugh confirmed via message that she was still happy to be put forward. Clerk to confirm her details for the Federation as they stated that the post is urgent.
  - c) **Llangurig Community Centre:** Cllr L Higgitt currently on the Centre Committee and is due to continue on the Committee.
6. **Confirmation of adoption of Code of Conduct and relevant regulations for the coming year:**
  - a) **Code of Conduct:** Cllrs present agreed to readopt the unchanged Code of Conduct for the current year.
  - b) **Financial Regulations:** Cllrs present agreed to readopt the Financial Regulations for the current year.
  - c) **Standing Orders** Unchanged currently but changes are required. Clerk confirmed that she is waiting on the new model Standing Orders from One Voice Wales which has been delayed. Cllrs agreed to readopt the current Standing Orders. Clerk will draft new Standing Orders once the information is received.
  - d) **Biodiversity Report:** Cllrs present agreed to readopt the Biodiversity Report for the current year.
  - e) **Annual Report:** Chair Cllr L Higgitt has drafted and sent to the Clerk who will send on to all Cllrs to discuss at the June meeting.
  - f) **Training Plan:** This has been revised since the first draft. Cllrs agreed the plan and adopted for the current year.
  - g) **Policies to be updated / adopted to be confirmed:** There are a number of policies to be created and adopted such as equalities policy, FOI Policy, H&S Policy etc. These will be sent through as and when drafted to be adopted over the next few months.
7. **Finances:**
  - a) **End of Year Accounts and Audit:** Cllrs were sent the accounts. Cllrs agreed that they were happy for the accounts and audit paperwork to be sent on to the internal auditor.
  - b) **Councillor Remuneration:** Cllrs agreed the following for 2023/24:
    - Mandatory payment of £150 per Cllr per year to cover costs (unless opted out of)
    - Mandatory payment of £156 per Cllr per year to cover cost of use of home for Council work (unless opted out of)

- Mandatory payment of £56 per Cllr per year to cover costs of consumables (unless opted out of)
  - Costs for Cllr Care payments (available in reserves as and when required)
- Clerk stated that Cllrs will need to confirm if they are opting out of any payments at the next meeting, if Cllrs do not opt out, payments will be drawn for approval at the July meeting.

Chair Cllr L Higgitt thanked everyone for attending and closed the AGM at 7.27pm.

Signed:

A handwritten signature in black ink, appearing to read 'Sophie Palmer', is written over a light blue rectangular background.

Sophie Palmer (Clerk & RFO)